



**Wilson
Center**

Independent Research, Open Dialogue & Actionable Ideas

FEDERAL VACANCY ANNOUNCEMENT

ANNOUNCEMENT: CK879028AF/WC-13-06

TITLE: Director, Kissinger Institute on China and the United States

OPENING DATE: Wednesday, April 24, 2013

CLOSING DATE: Tuesday, May 7, 2013

PAY PLAN/SERIES/GRADE: GS-0101-15/ Term NTE 2 years

LOCATION: WASHINGTON, D.C.

WHO MAY APPLY: This is an **Excepted Service position initial appointment NTE 2 years**. All U.S. citizens may apply.

The Woodrow Wilson International Center for Scholars provides an essential link between the policy and ideas by promoting initiatives that explore current and emerging challenges confronting the United States and the world. It is a non-partisan/non-advocacy institution supported by both public and private funds. The Center sponsors basic, original scholarship and dialogue through its programs, which cover all regions of the world and several major global issues. All duties and responsibilities are conducted within the framework of the Center's congressionally mandated mission with a view toward advancing our understanding of a variety of disciplines and in strengthening relations between the world of learning and the world of public policy.

The Kissinger Institute on China and the United States (KICUS) is a highly regarded organization with a focus on China Studies and U.S.-China relations and is dedicated to promoting greater understanding of issues in the U.S.-China relationship and its impact on both countries and the world. It does so by exploring the political, economic, historical, and cultural factors that underlie the respective behavior patterns and world views of China and the United States. Inspired by and dedicated to Dr. Henry A. Kissinger's vision of the importance of the relationship between these two nations, the Kissinger Institute brings together the most expert thinkers and most promising policymakers and public officials to promote cross-cultural dialogue and enhanced understanding on a variety of issues.

The Director of KICUS will be required to perform policy research and conduct media interviews in fluent Chinese and English and recruit high level officials, academics, and other stakeholders from both China and the United States to participate in conferences and meetings. Other duties will include strategic planning to position the Kissinger Institute as a leading center for knowledge and policy ideas related to China and China-U.S. relations with the necessary intellectual, human, reputational, and budgetary resources to position the Institute for success; implementing a regular series of initiatives related to China and China-U.S. relations, to include research and publications; working groups and task forces; conferences, seminars, and targeted briefings, involving individuals from the scholarly, business, media, governmental and NGO worlds; and media web-based outreach; helping to build knowledge and develop new policy ideas on U.S. relations with China and briefs the U.S. Congress and key policy making communities in both China and the United States; developing original research that informs policy discussions on key issues related to the countries in the region; coordinating activities with the Vice President for Communications and media Relations to ensure optimal media outreach and web-based products; and fundraising and ensures optimal and responsible management of resources to maintain and expand the Kissinger Institute's work.

How to Apply: You **must** apply for this position online through USAJOBS, the Office of Personnel Management's employment web site. Click on the link below to open the job announcement:

<https://www.usajobs.gov/GetJob/ViewDetails/342157000>

Duties, requirements, application procedures and the full text vacancy announcement can be found at the above link.

****Please note: Applicants must apply online through the USAJOBS website.****

****Application materials submitted to the Woodrow Wilson Center's HR office cannot be considered. ****

The Woodrow Wilson Center is committed to attracting and maintaining a high quality, dedicated and diverse workforce.